

What are Cookies?

When we provide services, we want to make them easy, useful and reliable. Where services are delivered on the internet, this sometimes involves placing small amounts of information on your device, for example, your computer or mobile phone. These include small files known as cookies. They cannot be used to identify you personally.

Cookies are used to improve services for you through, for example:

- recognising that you may already have given a username and password so you don't need to do it for every web page requested
- measuring how many people are using services, so they can be made easier to use and there's enough capacity to ensure they are fast
- analysing anonymous data to help us understand how people interact with our services so we can make them better

How to Manage Cookies

You can manage these small files from the following articles:

Direct Gov - Managing Cookies | External Website. www.gov.uk/help/cookies

Removing Cookies on Your Device | External Website www.aboutcookies.org

Types of Cookie

There are two types of cookie you may encounter when using our website:

- **First party cookies**: these are our own cookies, controlled by us and used to provide information about usage of our site.
- **Third party cookies**: these are cookies found in other companies' internet tools which we are using to enhance our site, for example Facebook or Twitter have their own cookies, which are controlled by them.

First Party Cookies

The Foremarke Hall website uses cookies in several places – we've listed each of them below with more details about why we use them and how long they will last.

NAME	PURPOSE	CONTENT	EXPIRES
Authen		Hashed data of	Expires on exit
	Authentication session to prevent	username and authentication status	

	having to login multiple times in one browser session.		
ASP.NET_SessionI	This cookie contains the user's session ID and the cookie will expire at the end of the session (when you close your browser). This cookie does not store personal data about you.		Expires on exit
Style	Improves accessibility by storing the visitors preference on whether to activate the standard, high visibility or printer friendly style sheet with each page load.	'standard', 'high' or 'print'	24 Hours

Third Party Cookies

We use suppliers who may also set cookies on their websites' on its behalf. The Foremarke Hall website does not control the dissemination of these cookies. You should check the third party websites for more information about these.

PROVIDER	NAME	PURPOSE	MORE INFO
Google Analytics	_utma _utmb _utmc _utmz	These cookies are used to collect information about how visitors use our site. We use the information to compile reports and to help us improve the site. The cookies collect information in an anonymous form, including the number of visitors to the site, where visitors have come to the site from and the pages they visited.	http://policies.google.com/privacy
AddThis	_atuvc	This Cookie allows you to share content via Social Networking web	www.addthis.com/privacy

sites and email. When links are provided to third party services you find useful, they may place a cookie on your	
device to make their service easier to use.	

How to Control and Delete Cookies

We will not use cookies to collect personally identifiable information about you.

However, if you wish to restrict or block the cookies which are set by our website, or indeed any other website, you can do this through your browser settings. The 'Help' function within your browser should tell you how.

Alternatively, you may wish to visit <u>www.aboutcookies.org</u> which contains comprehensive information on how to do this on a wide variety of browsers. You will also find details on how to delete cookies from your machine as well as more general information about cookies. Please be aware that restricting cookies may impact on the functionality of our website.

If you wish to view your cookie code, just click on a cookie to open it. You'll see a short string of text and numbers. The numbers are your identification card, which can only be seen by the server that gave you the cookie.

For information on how to do this on the browser of your mobile phone you will need to refer to your handset manual.

To opt-out of third-parties collecting any data regarding your interaction on our website, please refer to their websites for further information.